



## Hospice Volunteer Training Series - Welcome Page

[www.hospicetutor.com](http://www.hospicetutor.com)

Pat Carver Media

Hospice Volunteer Training is important! I developed our system of training materials to offer flexible solutions to meet the needs of both large and small Medicare certified programs.

We offer a SYSTEM of study materials developed specifically for hospice volunteers, and designed to complement and work with your training processes.

Available nationwide since 2007, hospices love our SYSTEM of learning & competency evaluation materials. **We are the Hospice TUTOR!**

Our Hospice Volunteer Training Series began as a DVD study program. In 2010, we created an on-line training portal as an optional approach for viewing the training segments.

Our **VIDEOS** (on-line & DVD), full text **MANUAL**, student **WORKBOOKS** and **VOLUNTEER REVIEW** allow our system to meet the varied needs of adult learning styles & technology available as well as supporting the hospice's need to document the competency of the volunteer.

***Whether you use the DVD's in class or for independent study, provide the full text Manual for reading or offer on-line access, the volunteer will receive the same core information - no matter the format used, providing amazing flexibility in training!***

### **READY**

As soon as someone expresses an interest in becoming a hospice volunteer, you are ready! No more hoping that the volunteer will wait for the next set of training classes.

### **SET**

Set the volunteer up with the Hospice Volunteer Training Series DVD, or on-line access KEY, & Workbook to begin their personalized volunteer training program. Or, some people may wish to read the full text Manual. Keep in touch by phone, e-mail or face to face visits. File their competency quizzes and reflections. Meet with the volunteer individually or in small groups to cover your hospice's history, record keeping and other specialized information. Build upon the core information covered in the DVD or on-line training and use the face to face time to build relationships, motivate, discuss, role play and develop that all important sense of belonging.

### **GO**

Once the volunteer has finished the independent study program and any additional requirements to meet your particular standards, complete the final interview process. Give them their first assignment and they are ready to GO!



## **BENEFITS**

**Consistent, easy to follow core training:** By taking advantage of current technology, the hospice insures that all volunteers receive consistent and well presented information. (Your staff may be fantastic, but they may not be good teachers.) Our volunteer training is to the point, clear and concise. The DVD's, Manuals and on-line videos present the same information, so feel free to use any of these learning tools to match the learning style needs of your volunteers.

**Not ready for independent study?:** Our DVD videos can be shown in class, followed by discussion. Or, they can also be used for make up classes, when volunteers miss a session. Our Workbooks can still be used as a resource for the volunteer as well as providing the hospice with excellent competency evaluation documentation - whether offering self-study or classroom training.

**Saves money:** Independent study is not only effective and convenient, but an economical approach to core training. The savings are significant when compared to small class sizes engaged in classroom study. Download our cost analysis form: [Cost Analysis. PDF](#) (See all our prices on the [Prices](#) page.)

**Time efficient & effective segments:** The volunteer chooses when to watch the training segments on their home DVD player or computer. For persons who may not own a player or have internet access, consider purchasing a loaner portable DVD player or allow the volunteer to watch the segments on your office TV at times that are convenient for them. Your volunteers will appreciate your flexibility and volunteer friendly attitude.

**Meet MEDICARE standards:** Simple and easy way to insure that all volunteers receive the same training on subjects needed to fulfill Medicare standards.

**Competency Evaluation & Documentation:** Our WORKBOOK contains Competency Quizzes & Reflection Questions for each topic. Our Volunteer REVIEW in 11x17 format, is designed to be used as an annual competency review tool. A new edition will be available yearly.

**Self-contained and ready to go:** DVD's, Manual and Workbook in a ready to go tote bag couldn't be easier. OR, offer the Workbook & a KEY to access our on-line video portal for persons with high speed internet.

**Independent study as assessment tool:** A potential volunteer's success with self-study is a strong indicator as to their ability to follow through and perform volunteer duties independently.

**Volunteers begin their training immediately:** No more waiting until the next training class and hoping the volunteer is still interested in your program.



**On-going and on-demand training:** Resulting in new volunteers continually beginning their volunteer roles.

**Staff remain focused on client care:** Patient care is a priority as staff are free from numerous hours of volunteer training.

**Recruitment tool:** In order to attract younger, busier volunteers, hospices must find flexible ways to get them trained. Independent study as a portion of the training process helps meet that need.

**Convenient and thorough for the volunteer:** No more travel time; gas expense and juggling class, family and work.

**Building strong volunteer relationships:** Allow our independent study program to cover the core information. You then build upon that information through discussion, role playing, mentoring, stories, and examples through face to face interaction individually or in small groups. With the right community building activities and motivational experiences, you can spend less face-to-face time with the volunteer, yet build strong and enduring relationships because you are focused on doing just that, rather than trying to cover large quantities of core information. Let our program open more opportunities for getting to know the volunteer.

**Do you have required numbers of hours for volunteer training?** Our program can cover a good many of those hours. The video instructional segments are 6 hours. There are 15 competency quizzes (10-12 questions each) and the Workbook contains 16 sets of Reflections (essay questions) If your volunteer completes both of these assignments, most will spend anywhere from 20-60 minutes per segment. Averaging only 30 minutes x 16 segments = 8 hours beyond the 6 hours of viewing time.

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The Hospice Volunteer Training Series - a SYSTEM for Volunteer Training

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